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Regulations to modernise admissions and attendance registers.

Changes to Elective Home Education Processes

A pupil's name can only be deleted from the admission register for a reason set out in regulation 9 of the School Attendance (Pupil Registration) (England) Regulations 2024.

Ground F - The parent of a pupil has notified the school in writing that the pupil will be leaving the school to be educated otherwise than at a school.

Relevant regulation 9(1)(f)

239. Where the pupil's parent has informed the school in writing that the pupil will no longer attend the school after a certain day and will receive education otherwise than at a school and that day has passed, and there is no school attendance order naming the school in force in relation to the pupil.

Sharing information with the parents

Once parents share either verbally or in writing that they intend to home educate their child school must inform that they will lose their school place and share the 'considering Elective Home Education information sheet' with the parents.

Removal from roll

Where the pupil's parent has informed the school in writing, the school will remove the child immediately from roll with the destination of 'Elective Home Education'.

Notifying the Local Authority

The school must notify the Local Authority as soon as possible, through Anycomm's to the CME team, who will notify the Elective Home Education Team. If the Local Authority is not assured that a suitable education is being provided, they will work with the parents to allocate a school place. Under fair access the previous school will be allocated if within 12 weeks of the child coming off roll.